



Sir William Mulock Secondary School  
Blended Learning Initiative

Student Loan of Equipment Agreement

This Agreement is made as of the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

BETWEEN:

(hereinafter called the Parent / Guardian)  
- and -

(hereinafter called the student)  
-and-

Sir William Mulock Secondary School

-and-

York Region District School Board

**Purpose:** According to York Region District School Board Policy 440.0 the Board supports the loan of portable board-owned equipment to the students for educational purposes. Such loans are to be monitored by the school administrators in accordance with Board Policy.

The policy states that individuals borrowing equipment provided by the Board will be held responsible for any loss or damage that may occur. In the event of any loss, theft, or damage to the equipment, it is the responsibility of the parent/guardian to cover the cost of repairs or replacement. As well, only approved software may be loaded onto a computer and use of equipment must be consistent with the Sir William Mulock Secondary School and York Region District School Board Computer / Internet Acceptable Use Policy.

**Definition:** For the purpose of this agreement board-owned equipment includes computer devices such as laptops, netbooks or other computer devices including all peripheral equipment associated with operating these devices.

**Student and Parent / Guardian Agreement:**

I/We acknowledge and agree that Sir William Mulock Secondary School and the York Region District School Board is the owner of the computer device provided to the parent/guardian and student listed in this agreement.

I/We acknowledge and agree that the computer device will be returned to Sir William Mulock Secondary School upon request from school administration or when the student is no longer attending Sir William Mulock Secondary School.

I/We acknowledge and agree that the parent/guardian and student are responsible to follow the Sir William Mulock Secondary School and York Region District School Board Computer / Internet Acceptable Use Policy.

I/We acknowledge and agree that the student and parent/guardian must assume responsibility for any and all repairs or service as may be required for the computer device.

I/We acknowledge and agree that the student and parent/guardian must assume responsibility for the replacement cost of the computer device and the peripheral equipment (battery, plug, bag, cords) in the event it is lost, stolen, or because of damage that is beyond repair.

I/We acknowledge and agree that the computer device will be stored safely while in the possession of the student.

I/We acknowledge and agree that the student will transport the computer device securely to and from school on a daily basis.

I/We acknowledge and agree that the student listed on this agreement will be the sole user of the computer device and that the computer device will be used solely for educational purposes.

I/We acknowledge and agree to pay a security deposit of \$\_\_\_\_\_. The security deposit will be used towards the reimbursement of the costs associated with lost or damaged computer devices or peripheral equipment. The security deposit will be returned upon return of the undamaged computer device and the peripheral equipment.

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's signature

\_\_\_\_\_  
Date

**Student and Parent / Guardian Agreement:**

**Definition:** For the purpose of this agreement board-owned equipment includes computer devices such as laptops, netbooks or other computer devices including all peripheral equipment associated with operating these devices.

Item borrowed	Make/model	Serial number or service tag

Date of Loan: \_\_\_\_\_ Length of Loan: \_\_\_\_\_

Security Deposit: \$ \_\_\_\_\_ Paid \_\_\_\_\_ Waived \_\_\_\_\_

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's signature

\_\_\_\_\_  
Date

To be completed when computer device is returned:

Return Date: \_\_\_\_\_ Checked by: \_\_\_\_\_

Security Deposit: \$ \_\_\_\_\_ Returned \$ \_\_\_\_\_ Forfeited \$ \_\_\_\_\_

Damage: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's signature

\_\_\_\_\_  
Date